

HOTEL RESERVATION FORM (EVENT RATE)
SPA – (Events People) ICQCC 2018 – 22 to 25 October 2018
(ID: 4298463)

To: Call Centre MICE Reservations Address: 8 Sentosa Gateway, Singapore 098269 Website: www.rwsentosa.com
 Email: callcentre.mice@rwsentosa.com Tel: +65 6577 7980 Fax: +65 65778895

A: Guest Information

Salutation: Prof / Dr / Mr / Mrs / Ms Nationality:

Family / Last Name: Given / First Name:

Tel: Fax:

Email address:

Accompanying Person's name (If Any)

Arrival Date: Flight Number/ Arrival Time:
 *official check-in time is after 1500 hrs

Departure Date: Flight Number/ Departure Time:
 *official check-out time is prior 1100 hrs

*If you are arriving between midnight and the official check-in time, please make the reservation one day prior to the date of arrival.

HOTEL ROOM RATE FOR THIS EVENT		
Room Type	Room Rates	Room Preferences (Subject to availability) Please circle
Hotel Michael Deluxe Room	S\$270.00++ per room per night (Room Inclusive of one breakfast and internet)	King / Twin
	\$290.00++ per room per night (Room Inclusive of two breakfasts and internet)	
Festive Hotel Deluxe Room	S\$270.00++ per room per night (Room Inclusive of one breakfast and internet)	King / Twin
	\$290.00++ per room per night (Room Inclusive of two breakfasts and internet)	

*All rates quoted are in Singapore Dollars and are subject to 10% service charge ("Service Charge") and prevailing goods & services ("GST").
 *All late check-outs are subject to availability and the applicable room rates. Late check-out after 11:00am and before 6pm will be charged at 50% of the applicable room rate for one (1) night. Check-out after 6:00pm will be charged at 100% of the applicable room rate for one (1) night. Official check in: 1500hrs / check out: 1100hrs
 *Additional person (3rd occupant) is chargeable at S\$70.00++ per adult per night. (Maximum number of guests allowed in a room is 3 adults)"

Incidental Charges Guarantee

Please guarantee to my credit card: **VISA / MASTER / AMEX**

Credit Card Number

Card holders name

Expiry Date [MM] [YYYY] Signature

Terms & Conditions

- The "Event rate" is valid for stay period from Check in on 22 October 2018 and Check out on 25 October 2018 only and applicable for bookings made before **21 September 2018**.
- All reservations are subject to rooms' availability at the time of the reservation
- In the event that the above mentioned room category is not available at the time of the reservation, other room categories and best available rates will be quoted.
- A credit card number is required to confirm and guarantee the reservation.
- Room Subject to availability upon point of reservation
- Bed Type subject to availability upon check in.
- Pre/Post date will be based on Best available rates
- All Cancellations or changes must be made by email (callcentre.mice@rwsentosa.com) or fax (6577 8895) forty-eight (48) hours prior to arrival date or no shows will be subjected to a one (1) night room charges which will be automatically debited to guest's credit card.
- Early Departure Policy: Guest who shorten their stay before their original scheduled/departure date will be charged full stay room charge.